



**Request for Proposals to provide  
Financial Education Program/Curricula Presentations at the**

**2018 MFEC Statewide Conference & Resource Fair**

*“Financial Education **MATTERS**”*

April 3, 2018

Best Western Gran Tree Inn, Bozeman

The Montana Financial Education Coalition (MFEC) is seeking quality financial education program, curriculum and/or resource providers to present 40 minute workshops at the 2018 MFEC Statewide Conference & Resource. This is your opportunity to reach the major players in the financial education professions in Montana. Up to 9 providers will be selected to present workshops at the Conference. Workshops may include more than one presenter. Workshop selection criteria will include, without reference to priority, quality of program or resources, experience and success in using the program or resources, evaluation methodology, availability of the program or resources to other users, and quality of implementation instruction to be provided in the workshop. Workshops will also be selected to ensure a range of demographic target groups.

**Providers selected to present at the conference will receive a complimentary conference registration and an exhibit booth at no cost.**

The Conference, entitled “Financial Education **MATTERS**” is intended to provide attendees with information about the many excellent financial education resources available for all ages and demographics, as well as practical instruction for implementation. In addition to program workshops, the conference will host a Financial Education Resource Fair. The Fair offers an additional opportunity for financial education program, curricula or resource providers to exhibit their resources to Conference attendees. At the conclusion of the Conference, attendees will have the opportunity to apply for MFEC mini-grants to purchase and implement financial education programs showcased in the Conference workshops and Resource Fair.

This Request for Proposals (RFP) is a guide for your submission. If you have any questions about the requested content, please contact Bruce Brensdaal at 406-841-2840, or at [bbrensdaal@mt.gov](mailto:bbrensdaal@mt.gov).

**SUBMISSION DEADLINE: February 26, 2018**

**Proposals must be submitted electronically to [bbrensdaal@mt.gov](mailto:bbrensdaal@mt.gov)**





**RFP Contact Information:**

The contact information submitted in your proposal will be utilized for all further communications regarding this Conference.

Name

Job Title

Organization

Address

Telephone

Fax

E-mail

Website/blog

**RFP Required Content:**

Financial education program or curriculum title

Age group or demographic target of curriculum (be specific, i.e., 12-15 year olds, retirees, adult)

Summary of program or curriculum

Explain your experience in using the program or curriculum, and describe how the program or curriculum is working to date, including outcomes and impact.





Describe program or curriculum evaluation methodology, and provide measurable goals and/or objectives of the program or curriculum

Describe instructional materials or tools that are required and/or available (provide cost if applicable)

Describe program or curriculum implementation, time to implement, program length, and costs to implement (if applicable)

Explain why your program or curriculum is effective, and why this would be valuable information for attendees





Indicate whether your organization is willing or able to provide implementation support and/or technical assistance to organizations that wish to utilize your program or curriculum

Provide information about who will present your program or curriculum workshop, and the presenter's experience in instructing about your program or curriculum

Describe your presentation (i.e., PowerPoint presentation, what materials to be provided to attendees)

**Brief Description:**

Please provide a brief description of no more than 100 words of your program or curriculum. This will be utilized in conference materials should your program be selected.

